

ANY PROPOSED HIRING WILL ONLY BE CONFIRMED UPON RECEIPT OF THE REQUIRED DEPOSIT ACCOMPANIED BY THIS SIGNED BOOKING FORM.

ANY ALTERATIONS MUST BE NOTIFIED TO THE BOOKING CLERK AS SOON AS POSSIBLE AND AT ALL TIMES MUST BE STRICTLY ADHERED TO.

PLEASE BE SURE TO TAKE ALL RUBBISH AWAY WITH YOU AND TO LEAVE THE BUILDING AS FOUND, WE HAVE NO REFUSE COLLECTION.

THANK YOU.

BOOKING MADE BY:

ACCOUNT TO BE SENT TO:

NAME _____

NAME _____

ADDRESS _____

ADDRESS _____

_____ POSTCODE _____

_____ POSTCODE _____

TEL NO _____

TEL NO _____

EMAIL _____

EMAIL _____

DATE OF ENQUIRY _____ ON BEHALF OF _____

PURPOSE FOR WHICH CENTRE IS REQUIRED _____

SPECIAL REQUIREMENTS _____

DATE(S) & TIME(S) CENTRE IS REQUIRED:

<u>DATE (D/M/Y)</u>	<u>START TIME</u>	<u>END TIME</u>

<u>FACILITY REQUIRED</u>	<u>NUMBER OF HOURS</u>	<u>PREPARATION/CLEANING</u>	<u>COST</u>
WHOLE CENTRE			
MAIN HALL			
COMMITTEE ROOM			
CHANGING ROOM			
KITCHEN			FREE
BAR			
McCULLAGH ROOM			
SMALL HALL			

Please make cheques payable to The D'Urberville Centre
 Bank transfer to The D'Urberville Centre
 Account 75968702 Sort code 09-01-55

TOTAL COST	£
DEPOSIT	£
BALANCE DUE ON COMPLETION	£

DECLARATION:

I have read and agree to abide by the standard and conditions for hiring

Signature of applicant _____

Name in block letters _____

DATE _____

BOOKING CLERK

Steve Smith
 3 The Briars,
 Wool, Wareham, BH20 6NA
 07522 844584
 durbervillebookings@outlook.com