



**The D'Urberville Centre**

**A new charity**

# Why a new charity?

- Unincorporated v Foundation CIO
- Current constitution is difficult to understand
- Current constitution is out of date and contains errors
- Current constitution is linked to lease for the building
- Trustees personally liable
- Cannot employ staff

# How?

- Set up new charity with new constitution
- Create separate building lease with new charity
- Transfer everything from old charity to new charity
- Close down old charity

# New structure



**Trustees  
Board**

**Hands off  
Strategy and policy  
Delegates but still  
accountable and  
carries out checks**



**Centre  
Management  
Committee**

**Runs the Centre day to  
day  
Trustees delegate via a  
TOR**



**User  
Group**

**No responsibility  
To provide input from  
hall users and wider  
village**

# New structure



## Trustees Board

**Up to 5 appointed**  
**Up to 5 elected at AGM**  
**Serve for a number of years**  
**Maximum of 3 terms**  
**Meets quarterly**



## Centre Management Committee

**Group of not more than 8 volunteers to run the centre day to day**  
**Appointed by panel**  
**Serve for x years**  
**Trustees are (optional) members/attendees**  
**Meets monthly**



## User Group

**Reps from main groups**  
**Any hall user**  
**No maximum number**  
**Meets monthly or provides feedback by email**

# What will that give us?

- A valid, understandable constitution which can be followed and kept up to date
- Trustees no longer liable
- The ability to employ
- Clearly defined roles and responsibilities
- Democracy at the Trustee level
- Separated lease

# Done so far

- New constitution written
- TOR written
- Role Spec
- Asset register

# Next steps

- Agree constitution, TOR and asset register
- New lease
- Form new charity
- Transfer from old to new
- Close down old charity
- Formulate plan for the above